

**Water Sector Incident Command System (ICS)/
National Incident Management System (NIMS) Training
AGENDA***

Topic	Description
Introductions and Course Expectations	Individuals introduce themselves to include name, affiliation, job title, and reason for attending course. Instructors lay out expectations of course attendees with emphasis on participation.
ICS Basics	This section will cover basic terminology and concepts (unity of command, resource typing, etc.), as well as basic ICS organizational structure.
Activity #1	Participants will be grouped and asked to diagram a basic ICS organizational structure for their utility. Each group will nominate one person within their group to present his or her utility's ICS organizational structure and present the logic behind it.
BREAK	
Incident Typing, Expanding Incidents, Communications, Briefings, Resource Typing and Transfer of Command	This section will briefly discuss incident typing and how incidents can expand, creating a more complex response. It mostly cover incident communications (formal and informal, briefings), resource typing, and how transfer of command is accomplished.
Activity #2	Incident Action Plan. This activity consists of analyzing the "Emerald City" flood scenario (the groups will do this from a water plant or wastewater plant perspective as appropriate) and identifying objectives for the upcoming operational period and strategies to accomplish them. The activity will also focus on creating an Incident Action Plan using several ICS forms (e.g., ICS Form 202).
LUNCH	
ICS Q&A	This provides an opportunity for students to ask their final questions before the IS-100a exam is administered.
IS-100 Exam for FEMA certification	Participants will take the test for IS-100a.
National Incident Management System (NIMS) Introduction	This section will cover the concepts and principles of NIMS, particularly command and management (ICS), multi-agency coordination systems, and public information systems.
NIMS Preparedness, Communication and Information Management, and Resource Management	This section will cover preparedness measures required under NIMS (such as mutual aid), as well as the standardized framework for communications and information management. In addition, standardized mechanisms and processes to manage resources will also be reviewed.
Activity #3	This activity will cover using hazard analysis data for resource management. Participants will select a hazard they may likely face as a water or wastewater utility. Then, using a resource analysis worksheet, participants will identify consequences resulting from the hazard and the resources they would need to respond. This worksheet will be the basis for initiating discussions on how to obtain resources during a disaster (e.g., EOCs, WARNs, contracts, neighboring utilities, etc.).
BREAK	
NIMS Command and Management, Supporting Technologies, and Ongoing Management & Maintenance	This section will cover the leveraging of science and technology to improve incident management and how NIMS will receive strategic direction and refinement over the long term.
NIMS Q&A	This provides an opportunity for students to ask their final questions before the IS-700a exam is administered.
IS-700 Exam for FEMA certification	Participants will take the test for IS-700a.

*** Note: Start/break/lunch/end times will vary by training location. Once registered, please refer to your individual confirmation sheet for your workshop's start time.**